



STUDENT HANDBOOK 2026-2027 SEASON DANCE

ADDRESS

116 E. 3rd. St.
P.O. Box 682
Greenville, OH 45331

CONTACT

www.finalbow.org
finalbowkids@gmail.com
937-459-8078



WELCOME



Welcome to Final Bow: Center for Children's Performing Arts — we are so excited to have you join us! Whether your child is exploring dance, music, theatre, or all three, we're honored to be part of their creative journey.

Final Bow is a nonprofit organization committed to making the performing arts a joyful, enriching, and affordable experience for every child. Throughout the season, we offer a wide range of opportunities for students to grow in skill, confidence, and artistry.

Please take a moment to read through the Student Handbook for all the important details you'll need for a successful year — including class expectations, communication tools, and event dates.

**We can't wait to get started and see your child shine!
Let's make this season one to remember!**

See you at the studio!

**Hillary Holzapfel
Executive Director and Co-Founder
Final Bow: Center for Children's Performing Arts**

FINAL BOW DANCE



Final Bow Dance offers a nurturing and disciplined environment where students of all ages can grow in skill, creativity, and confidence. Our dance program combines strong technical training with artistic expression across a variety of styles, including ballet, tap, jazz, contemporary, hip hop, and more. From beginner classes to advanced pre-professional levels, we emphasize proper technique, musicality, and personal growth. Through year-round instruction, performance opportunities, and community events, Final Bow Dance encourages every student to find their voice, build lasting friendships, and fall in love with the art of movement.

OUR MISSION

Final Bow is a nonprofit organization dedicated to nurturing creativity, confidence, and character in children through high-quality instruction in dance, music, and theatre. We strive to make the performing arts accessible, inclusive, and inspiring – providing a supportive environment where every child can grow as an artist and as an individual.

OUR HISTORY

Final Bow: Center for Children's Performing Arts was founded in December 2013 with a vision to create a welcoming space where children could explore their creativity through dance, music, and theatre. What began as a small dream has grown into a thriving nonprofit arts community that has served hundreds of students over the past 12 years. Rooted in passion, inclusion, and excellence, Final Bow continues to inspire young artists and enrich lives through the power of performance.

COMPANY CULTURE

At Final Bow, dancers are not only learning technique – they are building friendships, learning life skills, and becoming part of a supportive artistic family that cheers them on every step of the way.



POLICIES AND PROCEDURES

ATTENDANCE

All students should arrive dressed and ready to begin at the start of class. Please have your child use the restroom before class to minimize disruptions and avoid missing valuable instructional time.

If your student will be absent, please call or text (937) 459-8078 in advance to notify us. Excessive absences or frequent tardiness may result in removal from sections of choreography or performance numbers. Please note that missed classes are nonrefundable.

Should you choose to discontinue lessons, written notice is required. If we do not receive official notification, you will continue to be billed for classes until withdrawal paperwork is submitted.

We understand that school events and extracurriculars may occasionally conflict with class. Please communicate any scheduling conflicts with us as early as possible. Keep in mind that students may be asked to make choices about their activities in order to remain performance-ready and confident in their routines.

ILLNESS

If your child has a fever, nausea, vomiting, diarrhea, or flu-like symptoms, please keep them home. Like school policies, students must be symptom-free for at least 24 hours without the use of medication before returning to class, performances, concerts, or events. We have students with compromised immune systems, so your cooperation is vital. If a child arrives ill, becomes ill, or is injured during class, we will contact you immediately for pick-up. Please note that Final Bow staff does not administer medication.

INCLEMENT WEATHER CLOSINGS & CANCELLATIONS

Final Bow follows Greenville City Schools for inclement weather closures. If weather conditions improve later in the day, we may hold classes as scheduled and will update you via the Final Bow VIP Facebook page, email, and text messages. Please ensure your contact information is current so you receive all communications. Weather-related cancellations may not be rescheduled. If an instructor must cancel a class due to illness or other emergencies, we will make every effort to reschedule the class.

POLICIES AND PROCEDURES (CONT.)

BEHAVIOR

All students are expected to show respect toward their teachers and fellow dancers. At Final Bow, bullying and any forms of intimidation are not tolerated. We believe the performing arts should be a safe and positive space for self-expression and growth. If your child is experiencing any difficulties, please inform us promptly so we can address the situation.

Students who do not follow Final Bow's behavior guidelines will receive a fair warning. If negative behavior continues, the teacher will contact the parents or guardians to discuss the issue. Should the behavior fail to improve, the student may be removed from the studio, and deposits will not be refunded.

Please refer to the last page for a full list of Final Bow's Rules and Policies.

LOBBY AND STUDIO USE GUIDELINES

- The lobby is for students waiting between classes. Due to limited space, parents are encouraged to enjoy nearby downtown amenities or wait in their vehicles unless they need to be inside.
- Parents and guardians should remain in the designated waiting area and not wander the hallways or other areas of the building.
- Please keep voices at a whisper. Anyone disrupting classes or office operations may be asked to leave.
- Students and visitors may not enter studios outside of class time without staff permission.
- No street shoes are permitted in the studios to protect our dance floors.
- Final Bow does not have a public restroom. Students must receive permission before going beyond the front counter.
- The student lounge and kitchen are reserved for Levels 3–5. Food must remain in the kitchen area, students must clean up after themselves, and Wi-Fi is for homework only.
- Horseplay, excessive noise, or failure to clean up may result in the lounge being closed.
- Water is the only beverage permitted inside Final Bow.

DRESS CODE

At Final Bow, we believe that proper dance attire helps students focus, move freely, and feel confident in class. To support a professional and respectful learning environment, we require all students to adhere to a dress code specific to their class level and style. We will provide detailed dress code guidelines broken down by each class offered, so you know exactly what is expected for ballet, tap, jazz, lyrical, hip hop, and other styles. Following the dress code ensures safety, uniformity, and helps maintain the integrity of our studio.



GENERAL INFORMATION

All students, both male and female, must have their hair pulled back and secured away from the face. The preferred hairstyle for long hair is a bun, though ponytails, pigtails, or braids are acceptable as long as they are neat, not distracting, and do not interfere with movement. Students who do not comply may be asked to sit out of class for safety and focus reasons.

The dress code will be strictly enforced. Proper attire is required to allow instructors to clearly see body alignment and provide accurate corrections. Students who arrive improperly dressed may be provided with appropriate attire for the day or asked to observe class instead of participating. If inappropriate attire becomes a recurring issue, parents or guardians will be notified.

Warm-up clothing such as joggers, hoodies, or sweaters may only be worn during warm-up exercises or stretching and must be removed before class begins.

Please wear cover-ups and street shoes when arriving at and leaving the studio. Dance shoes should never be worn outside to protect both the shoes and the dance floors

DANCE CLASSES

Below is a detailed breakdown of the dress code requirements for each class offered at Final Bow. Please review carefully to ensure your student is dressed appropriately for their specific style and level. All students **MUST** have proper attire and shoes by the third class of the semester.

LEOTARD COLOR GUIDE

A black leotard is acceptable for all levels during the 2026–2027 season.

PREBALLET/BEGINNER - LIGHT PINK

LEVEL 1 - SKY BLUE / LIGHT BLUE

LEVEL 2 - LAVENDAR / LILAC

LEVEL 3 - SAGE / LIGHT GREEN

LEVEL 4 - NAVY BLUE / DARK BLUE

LEVEL 5 - BURGANDY / RED

Students may wear any style of leotard that follows the dress code, provided it is the appropriate level color. Visit our store at: www.shopnimbly.com/finalbow

BALLET

Ballet/ Preballet/ Pre-Pointe



Pink ballet shoes for all levels of ballet. Leather for levels 1, 2, and Pre Ballet. Canvas or leather for levels 3, 4, and 5. Leotard (please see leotard color guide) and pink, white or nude colored tights. **ONLY** skirts permitted. No shorts. Boys will wear solid t-shirt in white or black, black dance pants or black bike shorts.

CONTEMPORARY



Nude or tan colored canvas half-sole shoes. Apollo Socks may also be worn. Instructor will inform students before recital about footwear to be worn. Leotard and pink, white or nude colored tights and/or black athletic shorts (optional). Boys will wear solid t-shirt in white or black, black dance pants or black bike shorts.

DANCE CLASSES (CONT.)

HIP HOP



New or clean gym shoes, dedicated just for wear inside at the studio, are required for all Hip Hop levels. No street shoes are permitted on the dance floors. Performance shoes for the recital will be ordered with dance costumes.

Students may wear comfortable gym clothes including t-shirts, tank tops, shorts, or leggings. No bare midriffs allowed. Students already dressed for other dance classes may wear the same clothing. There is no need to change.

JAZZ



Tan jazz shoes for Beginner, Level 1 and Level 2.

Either tan or black for Level 3, 4, and 5 classes, but please be aware that a specific color will be required for the recital once costumes have been ordered.

Leotard and pink, white or nude colored tights and/or black athletic shorts (optional). Boys will wear solid t-shirt in white or black, black dance pants or black bike shorts.

POINTE



This class will receive specific instructions from ballet instructors. No pointe shoes should be purchased without prior approval.

Pointe evaluation information can be found in this handbook.

DANCE CLASSES (CONT.)



STRENGTH & CONDITIONING

New or clean gym shoes, dedicated just for wear inside at the studio, are required. No street shoes are permitted on the dance floors. Students should have

Please dress in comfortable gym clothes. No bare midriffs or short shorts.

TAP



Beginner, Level 1 and Level 2 Students are required to wear tan or beige buckle-strap tap shoes ONLY.

Leotard and pink, white or nude colored tights and/or black athletic shorts (optional). Boys will wear solid t-shirt in white or black, black dance pants or black bike shorts.



Level 3, 4 and 5 students are required to wear black tie tap shoes.

Leotard and pink, white or nude colored tights and/or black athletic shorts (optional). Boys will wear solid t-shirt in white or black, black dance pants or black bike shorts.

TUMBLING



Students should wear either white or black tumbling shoes. Gym/street/tennis shoes will not be permitted. Socks and bare feet will also not be permitted.

Black leotard and tights are acceptable but students may also wear black biketards (leotard with shorts). Female students will not be allowed to wear t-shirts and shorts. Boys should wear fitted athletic shirts and fitted shorts. Nothing baggy or oversized.

DANCE CLASSES (CONT.)

ARTISTIC VARIATIONS AND KENDALL'S MUSIC CREW



New or clean gym shoes, dedicated just for wear inside at the studio, are required for all AV and KMC. No street shoes are permitted on the dance floors. Students may wear comfortable gym clothes including t-shirts, tank tops, shorts, or leggings. No bare midriffs allowed. Students already dressed for other dance classes may wear the same clothing. There is no need to change.

EXTRA CLASSES:

MOM DANCE, DAD DANCE, BIG AND LITTLE, ADULT BEGINNER DANCE CLASS, ETC.

Dress code and specific shoes will be discussed in class.

CLASS PLACEMENT AND LEVELS

At Final Bow, student placement is determined through thoughtful consideration by our teaching staff. While we provide suggested age ranges for each level, age is not the sole factor in determining class placement or advancement. Our decisions are based on a combination of technical ability, maturity, classroom behavior, consistency, commitment, and readiness to handle the demands of higher level. We also take into account class sizes, to ensure balanced instruction and individual attention.

Progression in dance is unique for each student. Some dancers may spend multiple seasons in one level as they master foundational skills, while others may be ready to move more quickly. We encourage private lessons for students who desire additional support or growth opportunities. Above all, we ask that parents trust the professional judgment of our instructors. Every placement is made with the dancer's best interest and long-term development in mind. If you have any questions about placement, please feel free to contact Miss Hillary at 937-459-8078.

CLASS PLACEMENT AND LEVELS (CONT.) LEVELS

- **BEGINNER**
 - Typically ages 3–5 (must be potty trained)
 - No prior dance experience or still very new to structured classes
 - Focus on developing coordination, rhythm, classroom etiquette, and a love of movement
- **LEVEL 1**
 - Typically ages 5–8
 - Dancers have at least 1–2 years of experience or are ready for more structured training
 - Building a foundation in technique, musicality, and performance quality
 - Introduction to discipline and consistency in practice
- **LEVEL 2**
 - Typically ages 8–11
 - Strong grasp of beginner technique and readiness for more complex skills
 - Expanding strength, flexibility, and attention to detail
 - Students begin taking more responsibility for their own growth and progress
- **LEVEL 3**
 - Typically ages 10–14 (Upper Elementary / Junior High)
 - Solid technical foundation with the strength and maturity to handle intermediate to advanced material
 - Increased performance opportunities, artistic expression, and endurance
 - Some students may begin pre-pointe or introductory pointe work, or advanced tumbling progressions
- **LEVEL 4**
 - Typically ages 13–16 (High School)
 - Advanced technical training with increased emphasis on artistry and performance quality
 - Greater commitment to training, self-discipline, and personal responsibility
 - Students refine technique while developing confidence, versatility, and leadership skills
 - Preparation for advanced performance opportunities and higher-level choreography

CLASS PLACEMENT AND LEVELS (CONT.)

• LEVEL 5

- Typically ages 15+ (Advanced High School and Beyond)
- Highest level of technical excellence, artistry, and performance ability
- Dancers demonstrate exceptional commitment, work ethic, and personal accountability
- Mastery of advanced skills, complex choreography, and stylistic versatility
- Expected to serve as mentors, leaders, and ambassadors within the performing arts center
- Designed for students preparing for collegiate dance, professional opportunities, teaching, or advanced performance experiences

PLACEMENT POLICY

Age ranges are provided as a general guideline. Placement is always determined by each student's technical ability, readiness, work ethic, and maturity—not age alone. Our goal is to place every dancer where they will be appropriately challenged, continue to grow, and experience success.

POINTE

Pointe work is an exciting milestone that requires strength, technique, and physical readiness. At Final Bow, students are considered for pointe evaluation only after demonstrating a strong technical foundation and meeting the following minimum requirements:

- Be 12 years of age by the April evaluation date*
- Complete at least two years of consistent ballet training
- Demonstrate proper technique, strength, alignment, and regular class attendance
-

*On rare occasions, a minor exception may be considered for students whose 12th birthday falls shortly after the evaluation date. Any exception is made solely at the discretion of the instructors based on the student's overall readiness.

Meeting these requirements does not guarantee placement en pointe. Each dancer develops at a different pace, and evaluations are based on individual strength, technique, and physical maturity.

POINTE (CONT.)

Students who are eligible for evaluation will receive a Pointe Evaluation Guide, a TheraBand, and a practice log. The guide explains the evaluation process, strengthening exercises, ballet terminology, pointe shoe anatomy, and other helpful resources. Students are expected to complete the prescribed exercises and track their practice hours in preparation for their evaluation.

Our priority is the health and safety of every dancer. Beginning pointe at the appropriate time helps build a strong foundation while reducing the risk of injury.

WAREHOUSE DANCE PROJECT

The Warehouse Dance Project is Final Bow's performance company for dedicated dancers who are looking to further their training and performance experience. Members represent Final Bow through community performances, workshops, conventions, outreach events, and other special opportunities throughout the season.

AUDITIONS

Membership in the Warehouse Dance Project is by audition only. Auditions are held annually and are open to eligible students who meet the age and experience requirements.

During auditions, dancers are evaluated on a variety of skills, including:

- Technique
- Performance quality and stage presence
- Musicality
- Ability to learn and retain choreography
- Attitude, work ethic, and coachability

Selection is based on overall readiness and the needs of the company. Placement is not determined solely by age or years of experience.

EXPECTATIONS

Warehouse Dance Project members are expected to demonstrate a high level of commitment throughout the season. This includes consistent attendance, participation in required classes, rehearsals, performances, workshops, and fundraising activities. Dancers are also expected to serve as positive role models by displaying teamwork, respect, responsibility, and professionalism both inside and outside the studio.

FUNDRAISING

ROMER'S CHICKEN BBQ DINNERS

Final Bow partners with Romer's for two Chicken BBQ Dinner Fundraisers each year to help support our programs and performances.

- **Fall Fundraiser**
 - Ticket Sales Begin: September 28, 2026
 - Ticket Deadline: October 14, 2026
 - Pick-up Date: Saturday, November 1, 2026 at Final Bow
- **Spring Fundraiser**
 - Ticket Sales Begin: February 1, 2027
 - Ticket Deadline: February 22, 2027
 - Pick-up Date: Saturday, March 14, 2027 at Final Bow

Each student is encouraged to sell a minimum of 15 tickets per fundraiser.

Dinner includes: Half chicken, cookie, chips, and a roll with butter.

Participation is strongly encouraged, and funds raised directly support Final Bow activities and performances.

COSTUME FUNDRAISER

To help offset the cost of costumes, Final Bow includes a fundraiser open to all students, including those joining in the second semester. We will be partnering with Country Road Cupboard, a family-owned company known for their bold, handcrafted dip and drink mixes.

Fundraiser Dates: November 2–19

Product Pickup: Estimated for the first or second week of December

Items include:

- Individual Packs – \$6.00 each (\$3.00 profit per pack)
- 4-Pack Combos – \$20.00 each (\$10.00 profit per combo)
-

All proceeds earned by students will be applied directly toward their costume balances. This is a great opportunity to reduce out-of-pocket expenses with popular products. Any extra funds raised will support our scholarship fund, helping students with financial struggles cover tuition costs.

FUNDRAISING (CONT.)

FLAMINGO FLOCKING FUNDRAISER

Support the Warehouse Dance Project through Final Bow's annual Flamingo Fundraiser! Sponsor a surprise flocking or protect your yard with flamingo insurance. Proceeds help provide guest artist workshops, conventions, and other educational opportunities for our dancers.

Held annually in October–November. Additional details will be shared each season.

DARKE COUNTY FOUNDATIONS SUNSHINE 5K

Join Team Final Bow at the annual Sunshine 5K, hosted by the Darke County Foundation each September. Proceeds benefit Financial Aid Assistance Program, providing performing arts opportunities for individuals with developmental and intellectual disabilities. Registration details are available each season.

***Please Note:** Additional fundraisers may be added throughout the year to support student opportunities, performances, and program needs. Participation in fundraisers is encouraged and greatly appreciated. We will communicate this to you prior to the fundraising and/or expense.

PRICING AND PAYMENTS

Class Pricing

\$35 per month- 30 min

\$40 per month-45 min

\$45 per month- 1 hr

\$50 per month- 1hr 15 min

\$55 per month- 1hr 30min

\$60 per month-1 hr 45 min

\$65 per month- 2 hrs

\$70 per month- 2hrs 15 min

\$75 per month-2 hrs 30 min

\$80 per month- 2hr 45 min.

\$85 per month-3hrs

\$90 per month-3 hrs 15 min

\$95 per month-3 hrs 30 min

\$100 per month-3 hrs 45 min

\$105 per month- 4 hrs

\$110 per month- 4 hrs 15 min

\$115 per month- 4 hrs 30 min

\$120 per month- 4 hours 45 min

\$125 per month- 5 hours

***Multi-family discount/department(of equal or lesser value)**

10% off- 2nd child 15% off- 3rd child

20% off-4th child 25% off-5th child

PRICING AND PAYMENTS

Payments

Statements are emailed on the last Thursday of each month, with payment due by the first Thursday of the following month.

All payments and deposits are non-refundable.

Payment Options:

- **In Person at the Front Desk:**
We accept checks, money orders, credit cards, or cash. If paying with cash, please bring the exact amount.
- **Online:**
Log in to the Parent Portal to pay by credit card online.
- **Auto Pay:**
Through the Parent Portal set up automatic monthly tuition payments by credit card. Please note that auto pay does not cover additional charges (costume fees, tights, shoes, DVDs, pictures, or other add-ons.)

To access the Parent Portal, visit www.finalbow.org and click the link to register for classes or manage your account.

If the person making payments has a different last name than the student, please write the dancer's full name in the memo line of checks to ensure proper credit is applied.

We may request that separate checks be used for items like recital DVDs or class pictures to assist with proper bookkeeping.

Delinquent tuition will result in a \$10 late fee per month. Students with unpaid balances may be asked to pause participation unless arrangements have been made with the directors. Please note that late fees over 30 days old will not be removed.

Returned checks are subject to a \$35 fee.

There is a 3% surcharge fee for all credit card payments. Please note, we strongly encourage cash and check payments. Final Bow loses .25-3.25% on every credit card transaction.

FEES

Costume Fees

Costume balances are due by January 1st, with a late fee applied after January 14th. Timely payment ensures your student will receive their costume in time for recital preparation.

Students in Level 2, 3, 4, and 5 will be billed for costume fees in September.

Beginner and Level 1 students will be billed when they register for second-semester classes in November.

We offer at least one fundraising opportunity in the fall to help offset costume expenses. Please note that if a student withdraws from class or from the season, any money raised through fundraising efforts will be forfeited and cannot be refunded or transferred.

Costume Pricing by Class Level:

- Pre-Ballet, Beginner, Level 1: \$65 per costume
- Level 2 and 3: \$75 per costume
- Level 4 and 5: \$80 per costume

Any additional costume expenses beyond these amounts are typically covered by Final Bow through donations and studio-wide fundraisers.

Costume fees not paid by the first week of January may result in your student not receiving a costume. If your family is in need of financial assistance, please contact us as soon as possible so we can help.

In the event a student withdraws before recital, Final Bow reserves the right to retain the costume for a substitute dancer. Costumes will be cleaned and returned to the original family following recital. While we make every effort to keep alterations reversible, this cannot be guaranteed.

Additional Fees

Final Bow aims to keep performance-related expenses manageable. Below is a breakdown of additional fees you may encounter throughout the season.

HIP HOP SHOES

Performance shoes for Hip Hop classes are ordered with costumes in January and typically range from \$35–\$70. Payment is due Feb. 1st. Sizes will be collected in class, and shoes will remain at the studio until picture day.

Note: Styles may change each year due to supplier availability.

FEES CONT.

PERFORMANCE TIGHTS

All female students are required to wear performance tights for the recital. Final Bow orders them in bulk each March at a cost of \$10 per pair, due by March 1st.

You may reuse tights from previous seasons, unless the style or color has been changed.

BODYLINERS (OPTIONAL)

Bodyliners are nude-colored leotards worn under costumes for modesty and comfort, especially helpful for students with multiple costume changes.

They range from \$15–\$18 and are optional. Orders are placed in March, with payment due by March 1st.

PERFORMANCE MAKEUP

Stage makeup is required for all students for recital performances, dress rehearsal, and pictures. Makeup colors are selected by the Final Bow director to ensure consistency across performers.

Amber Warner, a Mary Kay consultant and Final Bow parent, offers makeup packages tailored to each level, generally ranging from \$20–\$40.

There is no obligation to purchase through her, but students must wear the specified colors.

A Hair & Makeup Clinic will be offered in April.

COSTUME ALTERATIONS

Final Bow provides access to an in-house seamstress. Costume alterations begin at \$5 per costume. Payment is made directly to seamstress. Please inform us during fittings if you plan to handle alterations independently.

FINANCIAL AID ASSISTANCE

Final Bow is committed to making the arts accessible for every child. Families may request a Financial Aid Assistance Application from the office, which is offered twice per year. Awards may cover partial or full tuition depending on demonstrated need and available resources. As part of the program, recipients are asked to give back to the studio through volunteer hours. Additional support is available through our Dancewear Closet, which provides gently used shoes and attire, and through fundraisers that help offset costume expenses. Donations to our Financial Aid Fund are always welcomed to ensure this program continues serving our families.

PROGRAM DISCOUNTS

SIBLING DISCOUNT

We are excited to introduce a new sibling discount for our theatre program beginning this season.

For families with multiple children enrolled in theatre, discounts are applied as follows:

- 1st student: Full tuition
- 2nd student: 10% discount
- 3rd student: 15% discount
- 4th student: 20% discount
- Each additional student: An additional 5% discount
-

MULTI-DEPARTMENT DISCOUNT

Students who participate in more than one eligible Final Bow department are also eligible for a Multi-Department Discount. This discount follows the same structure as the sibling discount:

- Second eligible department: 10% discount
- Third eligible department: 15% discount
- Fourth eligible department: 20% discount

Each additional eligible department: An additional 5% discount

The Multi-Department Discount encourages students to explore multiple areas of the performing arts while making participation more affordable for families.

MULTI-DEPARTMENT DISCOUNT EXCEPTION

The Multi-Department Discount applies to eligible Final Bow programs. Private music lessons, including those taught by Kat McNew and any future private lesson instructors, are not eligible for the Multi-Department Discount. Private lessons are independently administered and billed separately from Final Bow's standard tuition structure.

Students enrolled in Dance, Theatre, Choir, Group Piano, and other eligible Final Bow-operated programs remain eligible for the Multi-Department Discount according to the published discount schedule.

Only one discount may be applied to the same tuition charge. If a student qualifies for multiple discounts, the highest applicable discount will be applied.

COMMUNICATION

Clear and consistent communication is essential to the success of our dance program. We are committed to keeping students and families informed throughout the season, and we ask that families partner with us by staying connected.

How We Communicate

The primary methods of communication for the dance department include:

- **Band App** – Our primary source for students and sharing dance videos.
- **Final Bow Studio Pro App/Website**- pay invoices and registration.
- **Email/Text** – Used for important information, invoices, recital details, and other department communications. Make sure your information is up to date to receive these notifications.
- **Final Bow Website** – Home to schedule and season calendars, registration information, forms, and additional resources.
- **Social Media** – Used to celebrate student accomplishments, promote productions, and share general announcements. Social media should not be relied upon as the primary source for important program information.

Stay Informed

Students and parents are responsible for checking the Studio Pro App, text messages, and email regularly for important updates. Class information, schedule changes, recital announcements, costume details, and other important communications will be shared throughout the dance season.

Families are expected to review announcements promptly and ensure that students arrive prepared for classes, rehearsals, performances, and other studio events.

VOLUNTEER OPPORTUNITIES

The success of our dance program extends far beyond the classroom. From recital week to special events throughout the season, Final Bow relies on the dedication of our amazing parent and family volunteers to help create a positive experience for every student.

Whether you're assisting backstage, helping with costumes, greeting families, selling flowers or merchandise, or volunteering at fundraising and community events, there is a place for everyone to get involved.

VOLUNTEER OPPORTUNITIES CONT.

Volunteering not only helps our programs run smoothly but also demonstrates to our students the importance of teamwork, service, and community. Many hands make light work, and every contribution—big or small—makes a meaningful difference.

Volunteer opportunities may include:

- **Set Construction** – Build and assemble scenery for our productions.
- **Painting & Decorating** – Help bring our sets to life with paint and finishing touches.
- **Costumes** – Organize costumes, assist with fittings, make simple alterations, and help maintain costume pieces.
- **Hair & Makeup** – Assist students in preparing for performances according to the production's requirements.
- **Ushering** – Welcome guests, distribute programs, assist with seating, and help create a positive audience experience.
- **Concessions & Merchandise** – Help sell refreshments, flowers, apparel, or other performance items during intermission and before the show.
- **Backstage Assistance** – Help manage props, costume changes, scene transitions, and support students backstage during performances.
- **Strike Crew** – Assist with dismantling sets, organizing costumes and props, and returning the theatre to its original condition after the final performance.

Volunteer opportunities will be shared throughout the season, and no prior experience is necessary for most roles. Training and guidance will be provided as needed.



GENERAL CALENDAR

JULY

- Registration for Fall semester begins
- 6 week summer classes

AUGUST

- Open House/ Art Without Limits

SEPTEMBER

- Classes begin the Tuesday after Labor Day

OCTOBER

- Warehouse Flamingo Flocking Campaign
- Registration for Spring semester begins
- Romer's Chicken BBQ Tickets go home

NOVEMBER

- Romer's Chicken BBQ Fundraiser
- Costume Fundraiser

DECEMBER

- Monday, Dec. 14th - Beginner, Level 1 and Level 2, in-studio performance
- Tuesday, Dec. 15th - Final Bow PJ Dance Party (tentative date)

JANUARY

- Costume balances due Jan. 1
- Spring semester classes begin
- Music in Motion performance January 16th
- Costume measurements taken and ordered

FEBRUARY

- Hip Hop shoe fee due Feb 1
- Classes begin to try on costumes as they arrive
- Hip Hop shoes ordered
- Romer's Chicken BBQ Tickets go home

MARCH

- Tights and bodyliner orders due March 1st
- Romer's Chicken BBQ Fundraiser
- Makeup Orders

APRIL

- Rectial Tickets go on sale
- Hair and Makeup Clinic
- Pointe Shoe Evaluation

MAY

- Picture Day - May 2nd
- May 10th -16th Spring Curtain Call
- Warehouse Auditions



FINAL BOW RULES & POLICIES

Final Bow is committed to providing a safe, respectful, and supportive environment where all students can thrive artistically and personally. To maintain this standard, all students and families are expected to adhere to the following policies:

General Conduct

- Students are expected to arrive prepared for class, dressed in the appropriate attire with correct shoes and hairstyle, and ready to learn.
- Horseplay is not permitted. Students who misbehave will be asked to sit out of class. Continued issues will result in parental contact and possible dismissal.
- Respect must be shown to all instructors, staff, board members, student helpers, volunteers, and fellow students at all times.
- Students are expected to arrive on time. Excessive tardiness or absences may result in removal from parts of performances or routines.

Personal Belongings and Classroom Etiquette

- All student belongings must be kept in designated areas inside labeled bags. Final Bow is not responsible for lost or stolen items. Please label everything.
- Cell phones must remain in bags and are not allowed during class.
- Students may not enter the studios unless a teacher is present.
- Hallways are not for loitering. Students should remain in designated waiting areas between classes.
- Water is the only beverage allowed inside Final Bow.

Building Use and Safety

- Restroom breaks should be taken before or after class to minimize disruptions.
- Students must remain inside the building until a parent or guardian arrives. No student may leave the property without a written note from a parent or legal guardian.
- Parents should use the Pedestrian Loading Zone for drop-off and pick-up only. If not using the loading zone, parents are required to walk to the door for drop-off and pick-up.
- Final Bow is not responsible for students left unattended in the waiting room, lounge, or parking lot.

Instructional Environment

- Teachers may use physical touch to safely and appropriately correct body placement and alignment in class. This is a standard practice in dance instruction.
- Absolutely no street shoes are permitted on the dance floors. Students must wear approved dance shoes only.

Zero-Tolerance Policy

- Final Bow maintains a zero-tolerance policy for the use or possession of illegal substances including, but not limited to: alcohol, tobacco, vape pens, drugs, and marijuana. Any student found in violation will be dismissed immediately, and legal authorities will be contacted if necessary.

INSTRUCTORS

HILLARY HOLZAPFEL

Executive Director

Head of Dance

Department

Contemporary, Ballet,
Pointe, Tumbling, Strength
and Conditioning, Kendall's
Music Crew, Artistic
Variations, and Warehouse

ASHTON BOHSE

Ballet and Pointe

ABIGAIL SUBLER

Jazz, Tap, Kendall's Music
Crew, and Artistic
Variations

KAT MCNEW

Tap, Hip Hop, Jazz and
Warehouse

ERIN CRIST

Tumbling

ISABELLE SOMMER

Jazz, Tap, and Hip Hop



CONTACT INFO

Amy Rice

Office Manager

937-459-8078

finalbowkids@gmail.com

116 E. 3rd St.

P.O. Box 682

Greenville, OH 45331

Visit:

finalbow.org

